



Alderton 1, Priory Park

Tetbury, GL8 8 HW

tel: 01452 309511

fax: 01452 309822

www.cambraycatering.co.uk

TIMESHEET

Client / Booking

Name

Address

Work Type

Report to

Employee name

Hours (excluding breaks, to the nearest 1/4 hr):

	Date	Start	Finish	Start	Finish	Total
MON						
TUE						
WED						
THU						
FRI						
SAT						
SUN						
Timesheet must arrive no later than the following Monday					Total:	

Office use only:

Pay	Hrs	Rate

I certify that the above hours are correct, and that the work has been carried out to a satisfactory standard. I agree to abide by the Cambray Catering terms of business.

Print Name: Signature: Job Title: